



Corporate Parenting Board Reporting Schedule: Forward Planner 2016 - 2017

Report (Corresponding Strategic Priority Statement)	Report Lead	Draft Report submitted for Advice	Draft Report Submitted for Departmental Sign-off	Draft Report Submitted to Constitutional Services	Chair's Briefing	Final Report Submitted to Constitutional Services	Corporate Parenting Board
<ul style="list-style-type: none"> ▪ Quality Assurance Visits of Regulated and Non-regulated Residential Provision ▪ Adoption and Permanency (2) ▪ Performance Report (Q3 and Q4 2015/16) ▪ Children in Care Council (Verbal Update) ▪ Report Forward Planner 	<ul style="list-style-type: none"> ▪ Kay Sutt ▪ Sonia Cain ▪ Steve Comb ▪ Jon Rea ▪ Cllr Mellen 	25 th April 2016	29 th April 2016	4 th May 2016	10 th May 2016	11 th May 2016	23 rd May 2016
<ul style="list-style-type: none"> ▪ Independent Reviewing Officer Service Annual Report (3) ▪ Pathway Planning (3) ▪ Children in Care Council (Verbal Update) ▪ Foster Carer Recruitment and Retention ▪ Report Forward Planner (Verbal Update) 	<ul style="list-style-type: none"> ▪ Clive Chambers ▪ Sharon Clarke ▪ Jon Rea ▪ Sonia Cain ▪ Cllr Mellen 	6 th June 2016	13 th June 2016	20 th June 2016	27 th June 2016	12 th July 2016	22 nd July 2016
<ul style="list-style-type: none"> ▪ Care Leavers Annual Report (4)(5) ▪ Emotional Health (1) ▪ Children in Care and Care Leavers Strategy Review ▪ Advocacy and Independent Visitor Annual Report ▪ Complaints Service Report ▪ Children in Care Council (Verbal Update) ▪ Report Forward Planner 	<ul style="list-style-type: none"> ▪ Sharon Clarke ▪ Anna Masding ▪ Steve Comb ▪ Valarie Marshal ▪ Patrick Skeet ▪ Jon Rea ▪ Cllr Mellen 	10 th August 2016	17 th August 2016	24 th August 2016	31 st August 2016	7 th September 2016	19 th September 2016

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<ul style="list-style-type: none"> ▪ Statement of Purpose Fostering Service and Adoption Agency ▪ Children in Care Placements ▪ Adoption and Permanency (2) ▪ Performance Report (Q1 and Q2 2016/17) ▪ Children in Care Council (Verbal Update) ▪ Report Forward Planner 	<ul style="list-style-type: none"> ▪ Sonia Cain ▪ Anne Partington ▪ Sonia Cain, Sharon Clarke ▪ Steve Comb ▪ Jon Rea ▪ Cllr Mellen 	12 th October 2016	19 th October 2016	26 th October 2016	2 nd November 2016	9 th November 2016	21 st November 2016
<ul style="list-style-type: none"> ▪ Fostering and Adoption Panel Chairs Update ▪ Child Sexual Exploitation and Grooming (1) ▪ Reducing Offending Behaviour (6) ▪ Children in Care Council (Verbal Update) ▪ Report Forward Planner 	<ul style="list-style-type: none"> ▪ Sonia Cain ▪ Caroline Riley ▪ Sam Flint, Bob Uden ▪ Jon Rea ▪ Cllr Mellen 	14 th December 2016	21 st December 2016	28 th December 2016	4 th January 2017	11 th January 2017	23 rd January 2017
<ul style="list-style-type: none"> ▪ Educational Attainment of Children in Care (4) ▪ Physical Health (1) ▪ NCSCB Missings Update Report ▪ Edge of Care Provision ▪ Children in Care Council: Have your Say 2016 ▪ Report Forward Planner 	<ul style="list-style-type: none"> ▪ Malcolm Wilson ▪ Kathryn Higgins ▪ Clive Chambers ▪ Kay Sutt ▪ Jon Rea ▪ Cllr Mellen 	8 th February 2017	15 th February 2017	22 nd February 2017	1 st March 2017	8 th March 2017	20 th March 2017

- **SPS 1: Health**
- **SPS 2: Permanency**
- **SPS 3: Resilience and Independence**
- **SPS 4: Educational Attainment**
- **SPS 5: Suitable Accommodation**
- **SPS 6: Offending Behaviour**

ATTENTION: IMPORTANT CHANGES TO REPORT SUBMISSION

All* reports scheduled to be presented to the Board must be produced and submitted through the corporate report management system – see link to access the system and for guidance

<http://gossweb.nottinghamcity.gov.uk/nccextranet/index.aspx?articleid=10263>.

When submitting the report for advice, you will be prompted to select reviewers. The following reviewers should be selected;

- **Steve Comb**
- **Clive Chambers**
- **Jordan Whatman**

When submitting the report for departmental sign-off, you will be prompted to select reviewers. The following reviewer should be selected;

- **Helen Blackman**

(* This only applies to reports produced by local authority staff. External partner should continue to submit reports via email to kwesi.williams@nottinghamcity.gov.uk no later than 10.00am on the date stated.)

Please note that additional reports may be added to the schedule by request of the Chair or other Board Members. Reports are also subject to schedule changes.